WOOLWORTHS HOLDINGS LIMITED

# GOOD BUSINESS JOURNEY REPORT

2022 GRI CONTENT INDEX

## GRI CONTENT INDEX

Our 2022 Good Business Journey references various disclosures from the Global Reporting Initiative (GRI) Standards. The disclosures referenced are listed in the table that follows. To find the information relating to each of the GRI disclosures, download our full Good Business Journey Report and accompanying additional documents, which form part of our sustainability and integrated reporting suite. For a detailed explanation of the GRI disclosures, visit the Global Reporting Initiative website.

#### **ABBREVIATIONS**

#### THE FOLLOWING COMPANY ABBREVIATIONS ARE USED:

- WHL: Woolworths Holdings Limited
- WSA: Woolworths South Africa
- CRG: Country Road Group
- DJ: David Jones

### THE FOLLOWING ABBREVIATIONS ARE USED FOR VARIOUS SOURCES OF INFORMATION:

- GBJ: Good Business Journey Report for WHL Group 2022
- GBJ: Key Sustainability Indicators
- GBJ: Stakeholder Engagement
- GBJ: Carbon Footprint Verification Statement
- GBJ: Glossary
- GBJ: Assurance Summary
- GBJ: Position Statements, Guidelines and Policies
- GBJ: External Recognition
- GBJ: Task Force on Climate-related Financial Disclosures
- AFS: Annual Financial Statements of WHL Group 2022
- IR: Integrated Report for WHL Group 2022
- AGM: Annual General Meeting notice for WHL Group 2022
- Web: Pages on our <u>woolworths.co.za/goodbusinessjourney</u> website

#### THE FOLLOWING ABBREVIATIONS ARE USED FOR CHAPTERS IN THE GBJ REPORT:

- GBJ-MS: Managing Sustainability
- GBJ-PT: People
- GBJ-SD: Social Development
- GBJ-HW: Health and Wellness
- GBJ-ES: Ethical Sourcing
- GBJ-SF: Sustainable Farming
- GBJ-WS: Packaging and Waste
- GBJ-WR: Water
- GBJ-EN: Energy and Climate Change

#### THE FOLLOWING ABBREVIATIONS ARE USED FOR CHAPTERS IN THE IR:

- IR-GO: Our Governance
- IR-RR: Our Remuneration Report
- IR-SEC: Social and Ethics Committee Report





INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 102	: GENERAL DISCLOSURES		
102-1	Name of the organisation	Woolworths Holdings Limited		
102-2	<ul> <li>a. A description of the organisation's activities</li> <li>b. Primary brands, products, and services, including an explanation of any products or services that are banned in certain markets</li> </ul>	GBJ-MS: p 4-8 IR: p 1, 10-13		
102-3	Location of organisation's headquarters	Cape Town, South Africa woolworthsholdings.co.za/overview/whl		
102-4	Number of countries where the organisation operates, and names of countries where it has significant operations and/or that are relevant to the topics covered in the report	GBJ-MS: p 4-8 GBJ: Key Sustainability Indicators IR: p 1, 10-13		
102-5	Nature of ownership and legal form	GBJ-MS: p 4 IR: p 1		
102-6	Markets served (including geographic breakdown where products and services are offered, sectors served, and types of customers/beneficiaries)	GBJ-MS: p 4-8 IR: p 1, 10-13		
102-7	Scale of the reporting organisation, including:  • Total number of employees  • Total number of operations  • Net sales (for private sector organisations) or net revenues (for public sector organisations)  • Total capitalisation broken down in terms of debt and equity (for private sector organisations)  • Quantity of products or services provided	GBJ-MS: p 4-8 GBJ-PT: p 24 GBJ: Key Sustainability Indicators IR: p 1, 10-13, 65		
102-8	The organisation shall report the following information:  a. Total number of employees by employment contract (permanent and temporary), by gender  b. Total number of employees by employment contract (permanent and temporary), by region  c. Total number of employees by employment type (full-time and part-time), by gender  d. Whether a significant portion of the organisation's activities are performed by workers who are not employees. If applicable, a description of the nature and scale of work performed by workers who are not employees  e. Any significant variations in the numbers reported in Disclosures 102-8-a, 102-8-b, and 102-8-c (such as seasonal variations in the tourism or agricultural industries)  f. An explanation of how the data have been compiled, including any assumptions made	GBJ-PT: p 24 GBJ: Key Sustainability Indicators	WSA, DJ, and CRG breakdown by employment contract by gender, by employment type, and WHL seasonal variation in employment numbers	Due to the diversity of our operational geographies, consolidating our people reporting has been a challenge. We are working to find better ways of aligning reporting methodologies alongside differing legislative prescripts.



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 102: GENEI	RAL DISCLOSURES (CONTINUED)		
102-9	a. A description of the organisation's supply chain, including its main elements as they relate to the organisation's activities, primary brands, products, and services	GBJ-MS: p 20 GBJ-ES: p 52-66 GBJ-SF: p 67-74 IR: p 21-22		
102-10	<ul> <li>Significant changes to the organisation's size, structure, ownership or supply chain, including:</li> <li>Changes in the location of, or changes in, operations, including facility openings, closings, and expansions</li> <li>Changes in the share capital structure and other capital formation, maintenance, and alteration operations (for private sector organisations)</li> <li>Changes in the location of suppliers, the structure of the supply chain, or relationships with suppliers, including selection and termination</li> </ul>	No significant changes		
102-11	Whether and how the organisation applies the Precautionary Principle or approach	GBJ: p i		
102-12	A list of externally developed economic, environmental, and social charters, principles, or other initiatives to which the organisation subscribes or which it endorses	Listed throughout GBJ Report and appendices		
102-13	A list of the main memberships of industry or other associations, and national or international advocacy organisations	Listed throughout GBJ Report and appendices		
102-14	Statement from the most senior decision-maker of the organisation (such as CEO, chair, or equivalent senior position) about the relevance of sustainability to the organisation, and the organisation's strategy for addressing sustainability	GBJ-MS: p 1 IR: p 7-9, 37-39		
102-16	Organisation's values, principles, standards, and norms of behaviour	IR: p 2 IR-GO: p 84		
102-18	<ul> <li>a. Governance structure, including committees of the highest governance body</li> <li>b. Committees responsible for decision-making on economic, environmental, and social topics</li> </ul>	GBJ-PT: p 13-14 IR: p 15-18, 74-83		
102-40	A list of stakeholder groups engaged by the organisation	GBJ-MS: p 21 GBJ: Stakeholder Engagement IR: p 26-28		
102-41	Percentage of total employees covered by collective bargaining agreements	GBJ: p 33 GBJ: Key Sustainability Indicators		
102-42	Basis for identification and selection of stakeholders with whom to engage	GBJ-MS: p 21 GBJ: Stakeholder Engagement IR: p 26-28		



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 102: GENEI	RAL DISCLOSURES (CONTINUED)		
102-43	The organisation's approach to stakeholder engagement, including frequency of engagement by type and by stakeholder group, and an indication of whether any of the engagement was undertaken specifically as part of the report preparation process	GBJ-MS: p 21 GBJ: Stakeholder Engagement IR: p 26-28	Frequency of engagement	This has not been publicly reported to date.
102-44	Key topics and concerns that have been raised through stakeholder engagement, including how the organisation has responded to those key topics and concerns, including through its reporting. Report the stakeholder groups that raised each of the key topics and concerns	GBJ: Stakeholder Engagement IR: p 26-28		
102-45	<ul> <li>a. List of all entities included in the organisation's consolidated financial statements or equivalent documents</li> <li>b. Whether any entity included in the organisation's consolidated financial statements or equivalent documents is not covered by the report</li> </ul>	GBJ-MS: p 4 IR: p 1 AFS: p 66		
102-46	a. Explain the process for defining the report content and the topic boundaries b. Explain how the organisation has implemented the Reporting Principles for Defining Report Content	WHL subscribes to the principles of stakeholder inclusiveness, materiality, sustainability context, and completeness when defining report content. These principles have been incorporated into the development of the 2022 reporting suite.  The value chain is disclosed on p 20 of the GBJ Report, and the impact of each GBJ focus area is explained in the relevant sections of the report.  GBJ-MS: p 17, 20		
102-47	a. A list of the material topics identified in the process for defining report content	GBJ-MS: p 17 IR: p 34-35		
102-48	The effect of any restatements of information given in previous reports, and the reasons for such restatements	GBJ-EN: p 97		
102-49	Significant changes from previous reporting periods in the list of material topics and topic boundaries	None		
102-50	Reporting period for the information provided	52 weeks ended 26 June 2022		
102-51	Date of most recent previous report	2021		
102-52	Reporting cycle	Annual		
102-53	Contact point for questions regarding the report or its contents	GoodBusinessJourney@woolworths.co.za		



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 102: GENER	RAL DISCLOSURES (CONTINUED)		
102-54	<ul> <li>a. The claim made by the organisation, if it has prepared a report in accordance with the GRI Standards, either:</li> <li>i. 'This report has been prepared in accordance with the GRI Standards: Core option' or ii. 'This report has been prepared in accordance with the GRI Standards: Comprehensive option'</li> </ul>	N/A – the report is GRI referenced		
102-55	<ul> <li>a. The GRI content index, which specifies each of the GRI Standards used, and lists all disclosures included in the report</li> <li>b. For each disclosure, the content index shall include:</li> <li>The number of the disclosure (for disclosures covered by the GRI Standards)</li> <li>The page number(s) or URL(s) where the information can be found, either within the report or in other published materials</li> <li>If applicable, and where permitted, the reason(s) for omission when a required disclosure cannot be made</li> </ul>	woolworthsholdings.co.za/sustainability/reports		
102-56	<ul> <li>a. A description of the organisation's policy and current practice with regard to seeking external assurance for the report</li> <li>b. If the report has been externally assured: <ol> <li>i. A reference to the external assurance report, statements or opinions. If not included in the assurance report accompanying the sustainability report, a description of what has and what has not been assured, and on what basis, including the assurance standards used, the level of assurance obtained, and any limitations of the assurance process</li> <li>ii. The relationship between the organisation and the assurance provider</li> <li>iii. Whether and how the highest governance body or senior executives are involved in seeking external assurance for the organisation's sustainability report</li> </ol> </li></ul>	GBJ: p I GBJ: Assurance Summary  Assurance reports: woolworthsholdings.co.za/sustainability/reports		



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 103: N	MANAGEMENT APPROACH		
		GBJ-MS: p 20		
	For each material topic, the reporting organisation shall report the following information:  a. An explanation of why the topic is material	Each material topic is included in its relevant GBJ focus area. For each focus area, a strategy and management approach is disclosed, along with the impact in the value chain:		
	b. The boundary for the material topic, which includes a description of:	GBJ-PT: p 23-33		
103-1	i. Where the impacts occur	GBJ-SD: p 34-43		
	ii. The organisation's involvement with the impacts – for example, whether the organisation	GBJ-HW: p 44-51		
	has caused or contributed to the impacts, or is directly linked to the impacts through its business relationships	GBJ-ES: p 52-66		
	c. Any specific limitation regarding the topic boundary	GBJ-SF: p 67-74		
	c. Any specific limitation regarding the topic boundary	GBJ-WS: p 75-85		
		GBJ-WR: p 86-92		
		GBJ-EN: p 93-103		
103-2	For each material topic, the reporting organisation shall report the following information:  a. An explanation of how the organisation manages the topic  b. A statement of the purpose of the management approach  c. A description of the following, if the management approach includes that component:  i. Policies  ii. Commitments  iii. Goals and targets  iv. Responsibilities  v. Resources  vi. Grievance mechanisms  vii. Specific actions, such as processes, projects, programmes, and initiatives	Each material topic is included in its relevant GBJ focus area. For each focus area, a strategy and management approach is disclosed, on the website: woolworthsholdings.co.za/sustainability/our-approach  Furthermore, throughout the GBJ Report, information is provided on:  i. Policies  ii. Commitments  iii. Goals and targets  iv. Responsibilities  v. Resources  vi. Grievance mechanisms  vii. Specific actions, such as processes, projects, programmes, and initiatives		
103-3	For each material topic, the organisation should report:  a. An explanation of how the organisation evaluates the management approach  b. The mechanisms for evaluating the management approach  c. The results of the evaluation of the management approach  d. Any related adjustments to the management approach	The key performance indicators (KPIs) under each high-level Vision 2025 <sup>+</sup> goal are disclosed throughout the GBJ Report, and are used to evaluate the management approach and inform management's decision-making.		



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 201: E	CONOMIC PERFORMANCE		
201-2	<ul> <li>a. Risks and opportunities posed by climate change that have the potential to generate substantive changes in operations, revenues or expenditure, including: <ol> <li>i. A description of the risk or opportunity, and its classification as either physical, regulatory or other</li> <li>ii. A description of the impact associated with the risk or opportunity</li> <li>iii. The financial implications of the risk or opportunity before action is taken</li> <li>iv. The methods used to manage the risk or opportunity</li> <li>v. The costs of actions taken to manage the risk or opportunity</li> </ol> </li> </ul>	GBJ-MS: p 19 GBJ-EN: p 93-103 Also in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports GBJ: Task Force on Climate-related Financial Disclosures		
	GRI 2	02: MARKET PRESENCE		
202-1	<ul> <li>a. When a significant proportion of employees are compensated based on wages subject to minimum wage rules, report the relevant ratio of the entry-level wage by gender at significant locations of operation to the minimum wage</li> <li>b. When a significant proportion of other workers (excluding employees) performing the organisation's activities are compensated based on wages subject to minimum wage rules, describe the actions taken to determine whether these workers are paid above the minimum wage</li> <li>c. Whether a local minimum wage is absent or variable at significant locations of operation, by gender. In circumstances in which different minimums can be used as a reference, report which minimum wage is being used</li> <li>d. The definition used for 'significant locations of operation'</li> </ul>	GBJ-PT: p 28 IR-RR: p 99, 106 GBJ: Key Sustainability Indicators	Ratios of standard entry-level wage by gender compared to local minimum wage	GINI as an indicator is inconsistently applied across the world, as no clear guidelines are available on the inclusion of total reward elements, i.e. guaranteed pay, benefits, and variable pay. On this basis, WHL does not use GINI, and has instead developed a barometer for fair and responsible pay, which is aligned to the internal remuneration strategies of the Group.
202-2	<ul> <li>a. Percentage of senior management at significant locations of operation who are hired from the local community</li> <li>b. The definition used for 'senior management'</li> <li>c. The organisation's geographical definition of 'local'</li> <li>d. The definition used for 'significant locations of operation'</li> </ul>	GBJ: Key Sustainability Indicators	Proportion of local hires for CRG and DJ	Due to the diversity of our operational geographies, consolidating our people reporting has been a challenge. We are working to find better ways of aligning reporting methodologies alongside differing legislative prescripts. At WSA, our transformation strategy continues to focus on retaining, developing, and growing our talent from within. This means also hiring from the local pool of talent in South Africa.

INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION	
	GRI 203: INDIRECT ECONOMIC IMPACTS				
203-1	<ul> <li>a. Extent of development of significant infrastructure investments, and services supported</li> <li>b. Current or expected impacts on communities and local economies, including positive and negative impacts where relevant</li> <li>c. Whether these investments and services are commercial, in-kind, or pro-bono engagements</li> </ul>	GBJ-PT: p 23-33 GBJ-SD: p 34-43 IR-SEC: p 87-92			
	GRI 204: I	PROCUREMENT PRACTICES			
204-1	<ul> <li>a. Percentage of the procurement budget used for significant locations of operation that is spent on suppliers local to that operation (such as percentage of products and services purchased locally)</li> <li>b. The organisation's geographical definition of 'local'</li> <li>c. The definition used for 'significant locations of operation'</li> </ul>	GBJ-PT: p 33 GBJ-ES: p 54-55 IR-SEC: p 92			
	GRI 20	05: ANTI-CORRUPTION			
205-1	a. Total number and percentage of operations assessed for risks related to corruption b. Significant risks related to corruption identified through the risk assessment	GBJ-ES: p 52-66 IR-GO: p 84-85, 92		All of our operations are bound by our corporate policies. We have a <u>zero tolerance policy</u> towards fraud, theft, corruption, or any similar illegal behaviour. These are covered in the induction programmes. We have a consolidated WHL whistle-blowing reporting policy that now supports quarterly reports to the Board on alleged fraud incidences and investigations across the Group. We will continue to reinforce the <u>governance of ethics</u> throughout our business and our value chain.	
	GRI 206: AN	ITI-COMPETITIVE BEHAVIOUR			
206-1	<ul> <li>a. Number of legal actions pending or completed during the reporting period regarding anti-competitive behaviour, and violations of anti-trust and monopoly legislation, in which the organisation has been identified as a participant</li> <li>b. Main outcomes of completed legal actions, including any decisions or judgments</li> </ul>	N/A No legal actions for anti-competitive behaviour, anti-trust, and monopoly practices			
	GRI 301: MATERIALS				
301-3	<ul> <li>a. Percentage of reclaimed products and their packaging materials for each product category</li> <li>b. How the data for this disclosure have been collected</li> </ul>	GBJ-WS: p 75-85	A general description of the approach to packaging innovation is provided	Due to the sheer number of products and customers that Woolworths services, this is not deemed feasible.	



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
		GRI 302: ENERGY		
302-1	<ul> <li>a. Total fuel consumption within the organisation from non-renewable sources, in joules or multiples, and including fuel types used</li> <li>b. Total fuel consumption within the organisation from renewable sources, in joules or multiples, and including fuel types used</li> <li>c. In joules, watt-hours or multiples, the total: <ol> <li>i. Electricity consumption</li> <li>ii. Heating consumption</li> <li>iii. Cooling consumption</li> <li>d. In joules, watt-hours or multiples, the total:</li> <li>i. Electricity sold</li> <li>ii. Heating sold</li> <li>iii. Cooling sold</li> <li>iv. Steam sold</li> <li>e. Total energy consumption within the organisation, in joules or multiples</li> <li>f. Standards, methodologies, assumptions, and/or calculation tools used</li> <li>g. Source of the conversion factors used</li> </ol> </li> </ul>	GBJ-EN: p 93-103 GBJ: Key Sustainability Indicators Also in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports		
302-2	a. Energy consumption outside of the organisation, in joules or multiples b. Standards, methodologies, assumptions, and/or calculation tools used c. Source of the conversion factors used	GBJ: Key Sustainability Indicators  Full reporting on energy and carbon emissions data (Scope 3) in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports		
302-3	<ul> <li>a. Energy intensity ratio for the organisation</li> <li>b. Organisation-specific metric (the denominator) chosen to calculate the ratio</li> <li>c. Types of energy included in the intensity ratio, whether fuel, electricity, heating, cooling, steam or all</li> <li>d. Whether the ratio uses energy consumption within the organisation, outside of it, or both</li> </ul>	GBJ-EN: p 93-103 GBJ: Key Sustainability Indicators Also in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports		
302-4	<ul> <li>a. Amount of reductions in energy consumption achieved as a direct result of conservation and efficiency initiatives, in joules or multiples</li> <li>b. Types of energy included in the reductions, whether fuel, electricity, heating, cooling, steam or all</li> <li>c. Basis for calculating reductions in energy consumption, such as base year or baseline, and including the rationale for choosing it</li> <li>d. Standards, methodologies, assumptions, and/or calculation tools used</li> </ul>	GBJ-EN: p 93-103  Also in our CDP Climate response, found here:  woolworthsholdings.co.za/sustainability/reports		



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
		GRI 303: WATER		
303-1	a. Total volume of water withdrawn, with a breakdown by the following sources: i. Surface water, including water from wetlands, rivers, lakes, and oceans ii. Ground water iii. Rainwater collected directly and stored by the organisation iv. Waste water from another organisation v. Municipal water supplies, or other public or private water utilities b. Standards, methodologies, and assumptions used	GBJ-WR: p 89  (Woolworths uses limited borehole water as well as harvested rainwater.)  Also in our CDP Water response, found here: woolworthsholdings.co.za/sustainability/reports	Water usage for Country Road Group and David Jones not reported	Water usage is not material for our direct operations in Country Road Group and David Jones.
	GR	RI 304: BIODIVERSITY		
304-2	<ul> <li>a. Nature of significant direct and indirect impacts on biodiversity, with reference to one or more of the following: <ol> <li>i. Construction or use of manufacturing plants, mines, and transport infrastructure</li> <li>ii. Pollution (introduction of substances that do not naturally occur in the habitat from point and non-point sources)</li> <li>iii. Introduction of invasive species, pests, and pathogens</li> <li>iv. Habitat conversion</li> <li>v. Changes in ecological processes outside the natural range of variation (such as salinity or changes in groundwater level)</li> </ol> </li> <li>b. Significant direct and indirect positive and negative impacts, with reference to the following: <ol> <li>i. Species affected</li> <li>ii. Extent of areas impacted</li> <li>iii. Duration of impacts</li> <li>iv. Reversibility or irreversibility of the impacts</li> </ol> </li> </ul>	GBJ-ES: p 52-66 GBJ-SF: p 67-74 GBJ-WR: p 86-92		
304-3	<ul> <li>a. Size and location of all habitat areas protected or restored, and whether the success of the restoration measure was, or is, approved by independent external professionals</li> <li>b. Whether partnerships exist with third parties to protect or restore habitat areas distinct from where the organisation has overseen and implemented restoration or protection measures</li> <li>c. Status of each area based on its condition at the close of the reporting period</li> <li>d. Standards, methodologies, and assumptions used</li> </ul>	GBJ-ES: p 52-66 GBJ-SF: p 67-74 GBJ-WR: p 86-92		



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION		
	GRI 305: EMISSIONS					
305-1	<ul> <li>a. Gross direct (Scope 1) GHG emissions in metric tonnes of CO<sub>2</sub> equivalent</li> <li>b. Gases included in the calculation, whether CO<sub>2</sub>, CH<sub>4</sub>, N2O, HFCs, PFCs, SF<sub>6</sub>, NF<sub>3</sub> or all</li> <li>c. Biogenic CO<sub>2</sub> emissions in metric tonnes of CO<sub>2</sub> equivalent</li> <li>d. Base year for the calculation, if applicable, including: <ol> <li>i. The rationale for choosing it</li> <li>ii. The emissions in the base year</li> <li>iii. The context for any significant changes in emissions that triggered recalculations of base year emissions</li> </ol> </li> <li>e. Source of the emission factors and the global warming potential (GWP) rates used, or a reference to the GWP source</li> <li>f. Consolidation approach for emissions, whether equity share, financial control or operational control</li> <li>g. Standards, methodologies, assumptions, and/or calculation tools used</li> </ul>	GBJ-EN: p 93-103 GBJ: Key Sustainability Indicators Also in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports				
305-2	<ul> <li>a. Gross location-based energy indirect (Scope 2) GHG emissions in metric tonnes of CO<sub>2</sub> equivalent</li> <li>b. If applicable, gross market-based energy indirect (Scope 2) GHG emissions in metric tonnes of CO<sub>2</sub> equivalent</li> <li>c. If available, the gases included in the calculation, whether CO<sub>2</sub>, CH<sub>4</sub>, N<sub>2</sub>O, HFCs, PFCs, SF<sub>6</sub>, NF<sub>3</sub> or all</li> <li>d. Base year for the calculation, if applicable, including: <ol> <li>i. The rationale for choosing it</li> <li>ii. Emissions in the base year</li> <li>iii. The context for any significant changes in emissions that triggered recalculations of base year emissions</li> <li>e. Source of the emission factors and the GWP rates used, or a reference to the GWP source</li> <li>f. Consolidation approach for emissions, whether equity share, financial control or operational control</li> <li>g. Standards, methodologies, assumptions, and/or calculation tools used</li> </ol> </li></ul>	GBJ-EN: p 93-103 GBJ: Key Sustainability Indicators Also in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports				



INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 305:	EMISSIONS (CONTINUED)		
305-3	<ul> <li>a. Gross other indirect (Scope 3) GHG emissions in metric tonnes of CO<sub>2</sub> equivalent</li> <li>b. If available, the gases included in the calculation, whether CO<sub>2</sub>, CH<sub>4</sub>, N<sub>2</sub>O, HFCs, PFCs, SF<sub>6</sub>, NF<sub>3</sub> or all</li> <li>c. Biogenic CO<sub>2</sub> emissions in metric tonnes of CO<sub>2</sub> equivalent</li> <li>d. Other indirect (Scope 3) GHG emissions categories and activities included in the calculation</li> <li>e. Base year for the calculation, if applicable, including: <ol> <li>i. The rationale for choosing it</li> <li>ii. Emissions in the base year</li> <li>iii. The context for any significant changes in emissions that triggered recalculation of base year emissions</li> </ol> </li> <li>f. Source of the emission factors and the GWP rates used, or a reference to the GWP source g. Standards, methodologies, assumptions, and/or calculation tools used</li> </ul>	GBJ-EN: p 93-103 GBJ: Key Sustainability Indicators Also in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports		
305-4	<ul> <li>a. Greenhouse gas (GHG) emissions intensity</li> <li>b. Organisation-specific metric (the denominator) chosen to calculate the ratio</li> <li>c. Types of GHG emissions included in the intensity ratio, whether direct (Scope 1), energy indirect (Scope 2), and/or other indirect (Scope 3)</li> <li>d. Gases included in the calculation, whether CO<sub>2</sub>, CH<sub>4</sub>, N<sub>2</sub>O, HFCs, PFCs, SF<sub>6</sub>, NF<sub>3</sub> or all</li> <li>a. GHG emissions reduced as a direct result of reduction initiatives, in metric tonnes of CO<sub>2</sub> equivalent</li> </ul>	GBJ-EN: p 93-103 GBJ: Key Sustainability Indicators Also in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports		
305-5	<ul> <li>b. Gases included in the calculation, whether CO<sub>2</sub>, CH<sub>4</sub>, HFCs, PFCs, SF<sub>6</sub>, NF<sub>3</sub> or all</li> <li>c. Base year or baseline, including the rationale for choosing it</li> <li>d. Scope in which reductions took place, whether direct (Scope 1), energy indirect (Scope 2), and/or other indirect (Scope 3)</li> <li>e. Standards, methodologies, assumptions, and/or calculation tools used</li> </ul>	GBJ-EN: p 93-103 GBJ: Key Sustainability Indicators Also in our CDP Climate response, found here: woolworthsholdings.co.za/sustainability/reports		
305-7	a. Significant air emissions, in kilograms or multiples, for each of the following:  i. NO <sub>x</sub> ii. SO <sub>x</sub> iii. POP  iv. VOC  v. HAP  vi. PM  vii. Other standard categories of air emissions identified in relevant regulations  b. Source of emission factors used  c. Standards, methodologies, assumptions, and/or calculation tools used	Not deemed material to our operations, as we do not have any significant point source emissions		

INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 3	06: EFFLUENTS AND WASTE		
306-2	a. Total weight of hazardous waste, with a breakdown by the following disposal methods where applicable: i. Reuse ii. Recycling iii. Composting iv. Recovery, including energy recovery v. Incineration Imass burnl vi. Deep well injection vii. Landfill viii. On-site storage ix. Other (to be specified by the organisation) b. Total weight of non-hazardous waste, with a breakdown by the following disposal methods where applicable: i. Reuse ii. Recycling iii. Composting iv. Recovery, including energy recovery v. Incineration Imass burnl vi. Deep well injection vii. Landfill viii. On-site storage ix. Other (to be specified by the organisation) c. How the waste disposal method has been determined. i. Disposed of directly by the organisation, or otherwise directly confirmed ii. Information provided by the waste-disposal contractor iii. Organisational defaults of the waste-disposal contractor	GBJ-WS: p 80-82	No hazardous waste disposal disclosed	Hazardous waste from our direct operations is minimal.
	GRI 307: E	ENVIRONMENTAL COMPLIANCE		
307-1	<ul> <li>a. Significant fines and non-monetary sanctions for non-compliance with environmental laws and/or regulations in terms of: <ol> <li>Total monetary value of significant fines</li> <li>Total number of non-monetary sanctions</li> <li>Cases brought through dispute-resolution mechanisms</li> </ol> </li> <li>b. If the organisation has not identified any non-compliance with environmental laws and/or regulations, a brief statement of that fact is sufficient</li> </ul>	N/A No significant fines, or total number of non-monetary sanctions for non-compliance with environmental laws and regulations		

INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 308: SUPPLIE	R ENVIRONMENTAL ASSESSMENT		
308-1	Percentage of new suppliers who were screened using environmental criteria	GBJ-ES: p 57-58 GBJ-SF: p 69-70	We report on our total supplier base. A business-wide process is underway to convert our supplier base from our existing social and ethical compliance audit protocol to the SEDEX Members Ethical Trade Audit (SMETA), which is one of the most widely used ethical audit formats in the world.	
	GR	I 401: EMPLOYMENT		
401-1	Total number and rates of new employee hires and employee turnover by age group, gender, and region	GBJ-PT: p 26 GBJ: Key Sustainability Indicators	Turnover by age and gender  Number and rates of new employee hires	Due to the diversity of our operational geographies, consolidating our people reporting has been a challenge. We are working to find better ways of aligning reporting alongside differing legislative prescripts.
	GRI 402: LABC	OUR MANAGEMENT RELATIONS		
402-1	<ul> <li>a. Minimum number of weeks' notice typically provided to employees and their representatives prior to the implementation of significant operational changes that could substantially affect them</li> <li>b. For organisations with collective bargaining agreements, report whether the notice period and provisions for consultation and negotiation are specified in collective agreements</li> </ul>	GBJ: Key Sustainability Indicators		
	GRI 403: OCCU	JPATIONAL HEALTH AND SAFETY		
403-2	<ul> <li>a. Types of injury, injury rate, occupational disease rate (ODR), lost day rate (LDR), absentee rate (AR), and work-related fatalities, for all employees, with a breakdown by: <ol> <li>Region</li> <li>Gender</li> </ol> </li> <li>b. Types of injury, injury rate, and work-related fatalities, for all workers (excluding employees) whose work, or workplace, is controlled by the organisation, with a breakdown by: <ol> <li>Region</li> <li>Gender</li> </ol> </li> <li>c. The system of rules applied in recording and reporting accident statistics</li> </ul>	GBJ: Key Sustainability Indicators	Data broken down by gender	Due to the diversity of our operational geographies, consolidating our people reporting has been a challenge. We are working to find better ways of aligning reporting alongside differing legislative prescripts.

INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION	
	GRI 404: TRAINING AND EDUCATION				
404-1	Average hours of training per year per employee by gender, and by employee category	GBJ: Key Sustainability Indicators	Average hours of training per year per employee by gender and by employee category for CRG and DJ	Due to the diversity of our operational geographies, consolidating our people reporting has been a challenge. We are working to find better ways of aligning reporting alongside differing legislative prescripts.	
	GRI 405: DIVERS	SITY AND EQUAL OPPORTUNITY			
405-1	<ul> <li>a. Percentage of individuals within the organisation's governance bodies in each of the following diversity categories: <ol> <li>Gender</li> <li>Age group: under 30 years old, 30-50 years old, over 50 years old</li> <li>Other indicators of diversity where relevant (such as minority or vulnerable groups)</li> </ol> </li> <li>b. Percentage of employees per employee category in each of the following diversity categories: <ol> <li>Gender</li> <li>Age group: under 30 years old, 30-50 years old, over 50 years old</li> <li>Other indicators of diversity where relevant (such as minority or vulnerable groups)</li> </ol> </li> </ul>	IR: p 15-18 GBJ: Key Sustainability Indicators	Percentages are not disclosed for age groups	Due to the diversity of our operational geographies, consolidating our people reporting has been a challenge. We are working to find better ways of aligning reporting alongside differing legislative prescripts.	
405-2	<ul> <li>a. Ratio of basic salary and remuneration of women to men by employee category, by significant locations of operation</li> <li>b. The definition used for 'significant location of operation'</li> </ul>	GBJ-PT: p 28 IR-RR: p 106	Ratio of basic salary to gender	GINI as an indicator is inconsistently applied across the world, as no clear guidelines are available on the inclusion of total reward elements, i.e. guaranteed pay, benefits, and variable pay. On this basis, WHL does not use GINI, and has instead developed a barometer for fair and responsible pay, which is aligned to the internal remuneration strategies of the Group. The barometer for fair and responsible pay can be found in IR-RR: p 147, 155-156.	
GRI 407: FREEDOM OF ASSOCIATION AND COLLECTIVE BARGAINING					
407-1	<ul> <li>a. Operations and suppliers in which workers' rights to exercise freedom of association or collective bargaining may be violated or at significant risk either in terms of: <ol> <li>Type of operation (such as manufacturing plant) and supplier</li> <li>Countries or geographic areas with operations and suppliers considered at risk</li> </ol> </li> <li>b. Measures taken by the organisation in the reporting period intended to support rights to exercise freedom of association and collective bargaining</li> </ul>	GBJ-PT: p 33 GBJ-ES: p 52-66 GBJ: Position Statements, Guidelines and Policies IR-GO: p 84, 92	We do not report on individual suppliers/operations	All our suppliers and service providers, whatever their location, are bound by the WHL Group operating company Supplier Codes of Conduct. All our suppliers are regularly assessed against these. This means that all WHL suppliers must adhere to the principles set out.	

INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI	408: CHILD LABOUR		
408-1	<ul> <li>a. Operations and suppliers considered to have a significant risk for incidents of: <ol> <li>i. Child labour</li> <li>ii. Young workers exposed to hazardous work</li> </ol> </li> <li>b. Operations and suppliers considered to have significant risk for incidents of child labour in terms of: <ol> <li>i. Type of operation (such as manufacturing plant) and supplier</li> <li>ii. Countries or geographic areas with operations and suppliers considered at risk</li> </ol> </li> <li>c. Measures taken by the organisation in the reporting period to contribute to the effective abolition of child labour</li> </ul>	GBJ-ES: p 52-66 GBJ: Position Statements, Guidelines and Policies IR-GO: p 84, 92	We do not report on individual suppliers/operations	All our suppliers and service providers, whatever their location, are bound by the WHL Group operating company Supplier Codes of Conduct. All our suppliers are regularly assessed against these. This means that all WHL suppliers must adhere to the principles set out.
GRI 409: FORCED OR COMPULSORY LABOUR				
409-1	<ul> <li>a. Operations and suppliers considered to have a significant risk for incidents of forced or compulsory labour either in terms of: <ol> <li>Type of operation (such as manufacturing plant) and supplier</li> <li>Countries or geographic areas with operations and suppliers considered at risk</li> </ol> </li> <li>b. Measures taken by the organisation in the reporting period to contribute to the elimination of all forms of forced or compulsory labour</li> </ul>	GBJ-ES: p 52-66 GBJ: Position Statements, Guidelines and Policies IR-GO: p 84, 92	We do not report on individual suppliers/operations	All our suppliers and service providers, whatever their location, are bound by the WHL Group operating company Supplier Codes of Conduct. All our suppliers are regularly assessed against these. This means that all WHL suppliers must adhere to the principles set out.
	GRI 41	1: INDIGENOUS RIGHTS		
411-1	<ul> <li>a. Total number of identified incidents or violations involving the rights of indigenous people during the reporting period</li> <li>b. Status of the incidents and actions taken, with reference to the following: <ul> <li>i. Incident reviewed by the organisation</li> <li>ii. Remediation plans going forward</li> <li>iii. Remediation plans that have been implemented, with results reviewed through routine internal management review processes</li> <li>iv. Incidents no longer subject to action</li> </ul> </li> </ul>	No known incidents or violations involving rights of indigenous people, or actions taken		
GRI 412: INVESTMENT				
412-1	Total number and percentage of operations that have been subject to human rights reviews or impact assessments, by country	GBJ-ES: p 52-66 GBJ: Position Statements, Guidelines and Policies	Number of operations	We do not yet report this consistently for the WHL Group. We have embedded good governance practices throughout our operations, policies, and procedures as per the requirements of the national Employment Equity Act, the Labour Relations Act, and our Supplier Codes of Conduct.

INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION	
	GRI 41	13: LOCAL COMMUNITIES			
	a. Percentage of operations with implemented local community engagement, impact assessments, and/or development programmes, including the use of:		Percentage of operations	Although almost all of our operations engage in some form of community engagement, we do not report this specifically as a percentage.	
413-1	i. Social impact assessments, including gender impact assessments, based on participatory processes				
	ii. Environmental impact assessments and ongoing monitoring				
	iii. Public disclosure of results of environmental and social impact assessments	GBJ-PT: p 23-33			
	iv. Local community development programmes based on local communities' needs	GBJ-HW: p 47			
	v. Stakeholder engagement plans based on stakeholder mapping	GBJ-SD: p 34-43			
	vi. Broad-based local community consultation committees and processes that include vulnerable groups				
	vii. Works councils, occupational health and safety committees, and other worker representation bodies to deal with impacts				
	viii. Formal local community grievance processes				
GRI 414: SUPPLIER SOCIAL ASSESSMENT					
414-1	a. Percentage of new suppliers who were screened using social criteria	GBJ-ES: p 52-66	We report on our total supplier base. A business-wide process is underway to convert our supplier base from our existing social and ethical compliance audit protocol to the SEDEX Members Ethical Trade Audit (SMETA), which is one of the most widely used ethical audit formats in the world. Currently, Woolworths Food has converted 13% of its SA supplier base to SEDEX.		
	GF	RI 415: PUBLIC POLICY			
	a. Total monetary value of financial and in-kind political contributions, made directly and	N/A			
415-1	indirectly by the organisation, by country and by recipient/beneficiary	No political donations were made during the 2022			
	b. If applicable, how the monetary value of in-kind political contributions was estimated	financial year			
	GRI 416: CU	JSTOMER HEALTH AND SAFETY			
	a. Total number of incidents of non-compliance with regulations and/or voluntary codes concerning the health and safety impacts of products and services within the reporting period by:	None			
416-1	i. Incidences of non-compliance with regulations resulting in a fine or penalty				
	ii. Incidences of non-compliance with regulations resulting in a warning				
	iii. Incidences of non-compliance with voluntary codes				
	b. If the organisation has not identified any non-compliance with regulations and/or voluntary codes, a brief statement of that fact is sufficient				

INDICATOR	DISCLOSURE	REFERENCE	OMISSION	REASON FOR OMISSION
	GRI 417: P	RODUCT SERVICE LABELLING		
417-2	<ul> <li>a. Total number of incidents of non-compliance with regulations and/or voluntary codes concerning product and service information and labelling, by: <ol> <li>i. Incidences of non-compliance with regulations resulting in a fine or penalty</li> <li>ii. Incidences of non-compliance with regulations resulting in a warning</li> <li>iii. Incidences of non-compliance with voluntary codes</li> </ol> </li> <li>b. If the organisation has not identified any non-compliance with regulations and/or voluntary codes, a brief statement of that fact is sufficient</li> </ul>	One incident in Zambia that resulted in a fine payable of R500 000		
417-3	<ul> <li>a. Total number of incidents of non-compliance with regulations and/or voluntary codes concerning marketing communications, including advertising, sponsorship, and promotion, by: <ol> <li>i. Incidences of non-compliance with regulations resulting in a fine or penalty</li> <li>ii. Incidences of non-compliance with regulations resulting in a warning</li> <li>iii. Incidences of non-compliance with voluntary codes</li> </ol> </li> <li>b. If the organisation has not identified any non-compliance with regulations and/or voluntary codes, a brief statement of that fact is sufficient</li> </ul>	N/A No incidents of non-compliance		
	GRI 4	118: CUSTOMER PRIVACY		
418-1	<ul> <li>a. Total number of substantiated complaints regarding breaches of customer privacy, categorised by:</li> <li>i. Complaints received from outside parties and substantiated by the organisation</li> <li>ii. Complaints from regulatory bodies</li> <li>b. Number of identified leaks, thefts or losses of customer data</li> <li>c. If the organisation has not identified any substantiated complaints, a brief statement of this fact is sufficient</li> </ul>	N/A No substantiated complaints received		
	G	RI 419: COMPLIANCE		
419-1	<ul> <li>a. Significant fines and non-monetary sanctions for non-compliance with laws and/or regulations in the social and economic area in terms of: <ol> <li>i. Total monetary value of significant fines</li> <li>ii. Total number of non-monetary sanctions</li> <li>iii. Cases brought through dispute-resolution mechanisms</li> </ol> </li> <li>b. The context against which significant fines and non-monetary sanctions were incurred</li> <li>c. If the organisation has not identified any non-compliance with laws and/or regulations, a brief statement of this fact is sufficient</li> </ul>	N/A No significant fines for non-compliance		

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We appreciate any feedback on our Good Business Journey Report. Please contact GoodBusinessJourney@woolworths.co.za